



DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_

# SEAL SWIM SCHOOL NORTH PINELLAS LLC.

## POLICIES AND PROCEDURES

Seal Swim School Student name(s) \_\_\_\_\_

Please Print Parent/Guardian Name \_\_\_\_\_

Welcome to Seal Swim School! Our goal is to produce happy, skilled and safer swimmers while building self-esteem and creating a love for the water. We are committed to providing professional swim lessons within a nurturing and fun environment.

**No one is to enter the pool area until the instructor is ready for class. Please wait outside the gate until your child's class is called. All clients not swimming must remain in the designated observation areas during scheduled lessons.**

1. \_\_\_\_\_ **REFUND / CANCELLATION POLICY:** Seal Swim School has a **NO REFUND** policy for any reason. We do not refund tuition for missed classes. We reserve the right to refuse service to anyone.

2. \_\_\_\_\_ **MAKE-UP POLICY:** Seal Swim School offers NO MAKE-UP lessons under any circumstances. This allows us to maintain the integrity of our classes, both to content and to size. We have found this policy provides the highest quality experience for your child.

3. \_\_\_\_\_ **WEATHER/ MAINTENANCE:** If it is raining at your home or business, do not assume it is raining here. We do swim in the rain, but not if conditions are dangerous. Please do not call us to check on the weather. If classes are canceled we will send an immediate text message to alert you of the cancellation. If you choose not to come because of the weather and we have not canceled, you will lose your lesson. If the pool has to close for unexpected maintenance reasons, this will be treated as a weather day.

**There are 2 weather/maintenance days per session. The first time we cancel due to weather/maintenance we do not make up. Excluding; Summer 1 3x4 and Summer 5 3x4. These sessions have 1 weather/maintenance day per session due to holiday closures.**

4. \_\_\_\_\_ **CLOTHING:** Bring your child ready to swim - bathing suit, appropriate shoes and a towel. If students are not 100% toilet trained, they must wear a Seal Swim School North Pinellas approved swim diaper overtop of a reusable/washable swim diaper (we recommend iPlay). NO EXCEPTIONS.

5. \_\_\_\_\_ **PARENTAL SUPERVISION:** Parents must supervise their children before and after their swimming lessons. Parents must stay on Seal Swim School property at all times during their child's swimming lesson.

6. \_\_\_\_\_ **UNDERWATER PICTURES:** Seal Swim School will take underwater photos of students on a designated day during the session. Pictures will be available for purchase within a few days. Please remember that we are not professional photographers and there is no guarantee your child's photo will turn out. We will not make up underwater pictures if your child is absent, upset or if the photo does not turn out. If underwater picture day is canceled due to weather/ maintenance we will try to re-schedule however, this is not a guarantee. **PERSONAL UNDERWATER CAMERAS ARE NOT PERMITTED IN CLASS AT ANY TIME.**

7. \_\_\_\_\_ **HEALTH:** Do not bring a sick child to class. This includes yellow or green nose secretions, pink eye, fever, diarrhea, ring worm, etc. If a child displays any of these or other symptoms, it will be necessary to remove the child from class. Seal Swim School recommends that you use eardrops after each class to prevent swimmers ear.

8. \_\_\_\_\_ **TEXT / EMAIL:** Text messaging and email are used for communication with Seal Swim School only. We will not share or sell email addresses or phone numbers.

9. **HEALTH DISCLOSURE:** If your child has a disability, physical limitation, or is otherwise under a doctor's care, you must disclose this condition to Seal Swim School. This disclosure is necessary because of serious health risks to your child, other children and staff that may result from your child's condition. If your child is under a physician's care while in swim lessons, you must provide Seal Swim School North Pinellas, LLC, with a Doctor's release permitting your child to participate in swim lessons and list the above disclosure on the emergency information card.

Additionally, if Seal Swim School subsequently becomes aware of a condition that was not disclosed at the time of enrollment, Seal Swim School reserves the right to cancel your child's enrollment without refund.

My child has no disabilities and/or health conditions to disclose at this time. \_\_\_\_\_

I have disclosed my child's disabilities and/or health conditions to Seal Swim School North Pinellas LLC. I understand that my child may require a Physician's release to participate in swim lessons. \_\_\_\_\_

I have read **BOTH** sides to this form and I agree to all the Seal Swim School North Pinellas LLC. Policies and Procedures.

Parent/Guardian Signature \_\_\_\_\_

**10. POOL RULES:** Swimmers are not allowed to eat candy or chew gum during their lesson. Long hair and bangs must be pulled back from your child's face. Children's fingernails and toe nails should be cut weekly to avoid scratching swim instructors or themselves. Please remove all Band-Aids and jewelry. Horse play is never permitted on the premises.

**11. CLASS START AND FINISH:** Students should arrive 5 minutes prior to the start of their swimming lesson. Please have children dressed and ready to swim and have your child use the restroom before class. Restrooms are located in the Seal Swim School office and at the west end of the pool next to the sun deck. We start and stop our classes on time according to our Seal Swim School clock. If you arrive late, please see a deck supervisor or signal your child's instructor. A Seal Swim School staff member will walk your child to class. The pool deck is reserved for Seal Swim School swimmers only. As a courtesy to all clients, lessons end at their scheduled time even for late arrivals.

**12. SEAL SWIM SCHOOL FACILITIES:**

- ☀ **Seal Swim School is a smoke-free and pet free environment.**
- ☀ **Please supervise your children in the parking lot.**
- ☀ **Please drive slowly through our parking lot.**
- ☀ **Seal Swim School utilizes The Total Fitness pool for lessons only. No recreational swimming is available for non-Total Fitness members.**
- ☀ **Seal Swim School clients are not permitted to use the Total Fitness locker rooms.**
- ☀ **Seal Swim School clients are encouraged to schedule a tour of Total Fitness during their child's swim lesson.**

**13. TUITION:** All registration fees and tuition are due at time of enrollment and are nonrefundable.

**14. RETURN CHECK POLICY:** If a check is returned for any reason, a fee will be charged to your account in the amount of \$30.00 or 10%, whichever is greater. Once notified, payment is due immediately. Non-payment will result in your reservation being canceled.

**15. FEARS:** Please disclose any fears your child might have at the time of enrollment and let your child's instructor know on the first day of class.

**16. HOLIDAYS:** We will be closed for Memorial Day, July 4th and Labor Day. If your scheduled lesson falls on a holiday, you will not be charged for that lesson.

**17. Transferring Classes:** Register for classes that will fit your schedule. If you need to change your class time / days / session before your session has begun, we will do so according to availability at no charge. Rescheduling your child's class time and/or days, after the start date will result in a \$50.00 Transfer Fee. Rescheduling your child's entire session to a future session after the start date will result in a \$50.00 Transfer Fee AND you will be responsible to pay for any classes that have already been held regardless if your child attended the classes or not.